

The **Eyewear Inspection Process (EIP)** is a program to help ensure the highest quality and standards for EssilorLuxottica locations and for optical orders.

### Complete the Eyewear Inspection Process 6 Week Program:

- Complete the Leonardo EIP lessons
- Take the corresponding EIP Knowledge checks (quiz and answer key found in the Lab > EIP folder on Toolkit)

**Who Should Complete?** Lab Manager, Lab Tech, Licensed Manager(s), Licensed Optician, Optician, Apprentice Optician, anyone completing final inspection in your site location!

**Ready for Mastery Observation?** When you and your team complete all lessons and Knowledge Checks, email TVOps to be assigned an EIP Captain to complete you and your sites virtual Mastery Observation!

	Week 1	Week 2	Week 3	Week 4	Week 5 & 6
<b>Digital Lessons</b>	Module 1 & 2	Module 3 (1st Half)	Module 3 (2nd Half)	Module 4 & 5	Practice
<b>Knowledge Checks</b>	7 Questions	-	2 Questions	6 Questions	Mastery Observation

## DIGITAL LESSONS

- ☐ [EIP Module 1 – Confirm Order](#)  
15 min
- ☐ [EIP Module 2 – Lens Fit](#)  
15 min
- ☐ [EIP Module 3 – Digital Optical Inspection](#)  
1 hour 15 min
- ☐ [EIP Module 3 – Manual Optical Inspection](#)  
1 hour 15 min
- ☐ [EIP Module 4 – Visual Lens Inspection](#)  
15 min
- ☐ [EIP Module 5 – Customer Pick Up Ready](#)  
15 min
- ☐ [EIP Module 6 – First Inspection Full Service Labs](#)  
1 hour 30 min
- ☐ EIP Knowledge Check & Mastery Observation  
Practical Application

## KNOWLEDGE CHECKS

### EIP Lessons Knowledge Check

**EIP Module 1:**  
Confirm Order  
15 min

- What are the five steps to the Eyewear Inspection (EIP) Process?
  - Order Confirmation
  - Lens Fit
  - Optical Inspection
  - Visual Inspection
  - Customer Pick Up Ready
- What are the two items necessary to correctly confirm an order?
  - RxO Order Ticket
  - Lab Order Ticket
- What are the three steps necessary to verify safety requirements on a pair of safety glasses?
  - VC+ should be written in "other services" portion of RxO ticket and edge type should read SAF
  - Confirm Z87 is stamped on frame
  - VC+ is stamped on lens

**EIP Module 2:**  
Lens Fit  
15 min

- What is the gap tolerance on a hidden barrel frame?  
0.5mm and barrels should be parallel
- What is the symmetry tolerance on a drill mount?  
Up to 1.0mm
- How do you correct lenses that are NOT symmetrical on a plastic frame?
  - Turn the lens manually, or with an axis plier until symmetry is achieved
  - On a metal frame?
    - Unscrew the frame and turn the lens manually, or with an axis plier
- What is the rule of thumb when using axis pliers?  
Never use on AR coated lenses, as it may ruin the coating

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